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4 FEB 1949

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Thank you for your letter of 1 February indicating your desire to join this organization.

Enclosed herewith are forms required for application for employment and Personal History Statements which we need as a preliminary step in the case of each individual being considered for employment with the Agency. It is requested that you complete these forms and return two copies of each to us for further consideration. After examination of the forms and determination of whether or not we may have a suitable vacancy, you will be contacted relative to further action.

In the meantime, should you desire an interview, it is suggested that you see Mr. [redacted] of my staff, who is located at 2430 E Street NW. Arrangements for an interview can be made by telephoning his office [redacted]

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Your interest in this Agency is very much appreciated.

Sincerely,

*R. H. Hillenkoetter*  
R. H. HILLENKOETTER  
Rear Admiral, USN  
Director of Central Intelligence

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Encls.

Form 57 (3)  
PHS (3)

Copies to:

Personnel Officer (w/basic)  
Central Records  
Signer's copy

Return to [redacted]

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